

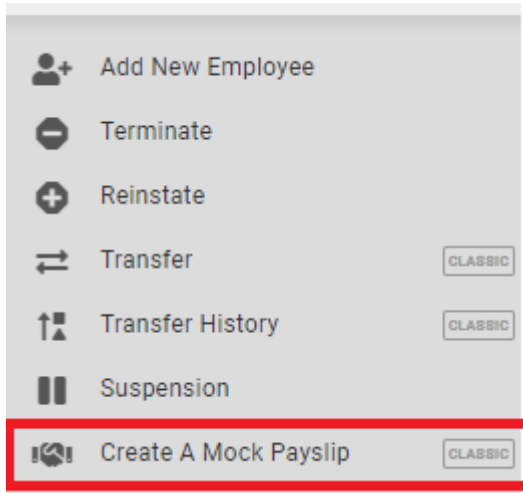
# Creating a Mock Payslip

How to calculate an employee's net salary without having to do manual calculations

## Navigation Path

To access the Mock Payslips:











- Click on the **On / Off Boarding** menu option
- Click on Create a Mock Payslip in the On/Off Boarding menu
- 



## Mock Payslip Screen

Capture the required details and then click on Continue

### Advanced Mock Payslip

Details	
period:	August - 2022
* first name:	<input type="text"/>
* last name:	<input type="text"/>
* birth date:	25 August 2022 
* engagement date:	25 August 2022 
* employee package:	<input type="text"/>
* hours per day:	<input type="text"/>
* days per period:	<input type="text"/>
* position in organisation:	--select one--  
* employee organisation unit:	--select one--  
region/location:	--select one-- 
grade :	
override grade with :	--select one-- 
employment status:	--select one-- 
number of dependants on employee's medical aid:	spouse <input type="text" value="0"/> children <input type="text" value="0"/> adult <input type="text" value="0"/>
* employment tax status:	--select one-- 
working days per week:	<input checked="" type="checkbox"/> Monday <input checked="" type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday

Continue >>

## Component Screen

Add the relevant payslip components

allowances				Add New
Payslip Name	Part of Package	Tax Code		
Basic Pay	True	3601	Statutory	
Birthday Calculation	False	3605	<a href="#">remove</a>	<a href="#">edit</a>
Travel Allowance	False	3701	<a href="#">remove</a>	<a href="#">edit</a>


deductions				Add New
Payslip Name	Part of Package	Tax Code		
Loan Deduction	False	0000	<a href="#">remove</a>	<a href="#">edit</a>
Tax Paid	False	4102	Statutory	
UIF Employee	False	4141	Statutory	

company contributions				Add New
Payslip Name	Part of Package	Tax Code		
Skills Development Levy	False	4142	Statutory	
UIF Employer	False	4141	Statutory	

fringe benefits				Add New
Payslip Name	Part of Package	Tax Code		
Approved Disability Lumpsum Fringe Benefit	False	0000	Statutory	
Approved Group Life Fringe Benefit	False	0000	Statutory	
Disability Lumpsum Fringe Benefit	False	3808	Statutory	
Group Life Fringe Benefit	False	3801	Statutory	
Income Protection / PHI Fringe Benefit	False	3801	Statutory	
Medical Aid Fringe Benefit	False	3810	Statutory	
Medical Insurance Fringe Benefit	False	3808	Statutory	
Medical Vitality Fringe Benefit	False	3808	Statutory	
Pension FB	False	3817	Statutory	
Provident FB	False	3825	Statutory	

## Mock Payslip Example

### Mock Payslip



**ReyPath/PaySpace – Demo**

299 Pendoring Road  
Blackheath  
2195  
Gauteng  
South Africa

Company Name : **ReyPath/PaySpace – Demo**

First Names : Emma      Last Name : Smith

Birth Date : 25 Aug 2022      Position : Cashier (C)

Engagement Date : 25 Aug 2022      Cost Centre : Customer Support

Tax Status : Standard Employment (Normal)      Currency : ZAR

Income	Current	Tax Code
Basic Pay	5 434,78	3601
Birthday Calculation	1 000,00	3605
Travel Allowance	1 500,00	3701
<b>Total Earnings</b>	<b>7 934,78</b>	

Deductions	Current	Tax Code
Loan Deduction	100,00	
Tax Paid	1 376,12	4102
UIF Employee	76,40	4141
<b>Total Deductions</b>	<b>1 552,52</b>	

**Net Pay**

**6 382,26**

Package Structure Breakdown	Amount	Company Contributions	Current	Tax Code
Basic Pay	5 434,78	Skills Development Levy	76,40	4142
<b>Total Package</b>	<b>5 434,78</b>	UIF Employer	76,40	4141

Fringe Benefits / Personal	Tax Code	Current
Loan Deduction Fringe Benefit	3801	5,42
<b>Total Fringe Benefits</b>		<b>5,42</b>

The mock payslip indicates an estimate calculation of the Net Pay value of the package, subject to final selection of benefits, structuring of package components and statutory deductions.